

Democratic Services

Riverside, Temple Street, Keynsham, Bristol BS31 1LA

Telephone: (01225) 477000 *main switchboard*

Direct Lines - Tel: 01225 395090

Web-site - <http://www.bathnes.gov.uk>

Date: 18 February 2016

E-mail: Democratic_Services@bathnes.gov.uk

To: All Members of the Pension Board

Howard Pearce

Gaynor Fisher

Steve Harman

Tom Renhard

David Yorath

Chief Executive and other appropriate officers

Press and Public

Dear Member

Pension Board: Thursday, 25th February, 2016

You are invited to attend a meeting of the **Pension Board**, to be held on **Thursday, 25th February, 2016** at **10.30 am** in the **Kaposvar Room - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Sean O'Neill
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Sean O'Neill who is available by telephoning Bath 01225 395090 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Sean O'Neill as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Sean O'Neill as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

4. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet www.bathnes.gov.uk/webcast An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

- 5. Attendance Register:** Members should sign the Register which will be circulated at the meeting.

6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.

7. Emergency Evacuation Procedure

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Pension Board - Thursday, 25th February, 2016
at 10.30 am in the Kaposvar Room - Guildhall, Bath

A G E N D A

1. EMERGENCY EVACUATION PROCEDURE
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST
4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
5. ITEMS FROM THE PUBLIC
6. ITEMS FROM MEMBERS
7. MINUTES: 5 NOVEMBER 2015 (Pages 7 - 16)
8. CHAIRMAN'S UPDATE
The Chairman will give a verbal update.
9. MINUTES OF AVON PENSION FUND COMMITTEE 11TH DECEMBER 2015 AND 3RD FEBRUARY 2016 (Pages 17 - 38)
10. MINUTES OF AVON PENSION FUND COMMITTEE INVESTMENT PANEL 18TH NOVEMBER 2015 (Pages 39 - 44)
11. LOCAL GOVERNMENT PENSION FUND UPDATES AND DEVELOPMENTS (Pages 45 - 48)
12. BENCHMARKING UPDATE (Pages 49 - 80)
13. COMPLIANCE REPORT (Pages 81 - 106)
14. RISK REGISTER AND INTERNAL AUDIT UPDATE (Pages 107 - 136)

15. BREACHES PROCEDURE (Pages 137 - 148)
16. PENSION BOARD BUDGET (Pages 149 - 152)
17. TRAINING UPDATE (Pages 153 - 168)
18. WORKPLAN UPDATE (Pages 169 - 176)
19. CHAIRMAN'S REVIEW OF MEETING

The Chairman will give a verbal review of the meeting.

The Committee Administrator for this meeting is Sean O'Neill who can be contacted on 01225 395090.